

**City of Columbus
Health Insurance Update**

Prescription Drug Program

On August 1, 2000, the City of Columbus pharmacy program will be changing to Merck-Medco as the new pharmacy administrator. Your new ID card informs your pharmacist that PAID Prescriptions, LLC, a subsidiary of Merck-Medco, is administering your pharmacy program.

- Please take a moment to review your new blue ID card and be sure the information is correct.
- Begin using your new card on August 1, 2000 for both medical and prescription drug services.
- Present your new ID card whenever you go to the pharmacy for a prescription.

Mail Order:

If you are currently using mail order service to have you prescriptions filled; you will need to follow the these steps:

- **OBTAIN A NEW HARD COPY PRESCRIPTION FROM YOUR PHYSICIAN PRIOR TO ORDERING FROM MERCK-MEDCO.**
- 15 days prior to August 1st, you will receive a mailing from Merck-Medco that includes information and forms to order your prescription.
- Members will also be required to complete a Health, Allergy and Medication Questionnaire. The information provided on the questionnaire helps to support safe medication use.

All current authorizations will remain with your record from any previously established prescription requiring medical necessity.